



Head of Finance Job Description for Roscom and
Rotadata Limited

May 2018

Role Description

Roscom is a market leading, **services and manufacturing** business. Rotadata is a market leading **manufacturing** business. They are consistently investing in their organisation and they are now seeking a high calibre **Head of Finance** with a strong technical background to join their team. The role reports directly to the Managing Director of both businesses and you will hold senior relationships within the related Companies and externally.

The role;

- Firstly, you'll be managing a team including part qualified and clerical finance, which are responsible for the financial reporting for the business. You will take full responsibility for the Financial Controls and Processes as well as the balance sheet
- Develop and implement a robust and commercially viable 5 year Financial Control strategy including expansion through international office planning and control
- You will take charge of all the company's Financial Management Information, including Analysis and reporting to the Board, Creditors and Banks
- Preparing statutory accounts, working with external Auditors and implementing recommendations
- You will challenge the status quo and manage projects from start to finish through an aggressive period of growth
- You will be able to identify business opportunities and threats at an early stage and know what to do to implement solutions
- You will lead and represent the finance function and report to the Board, helping to guide the business through a rapid phase of growth
- You will be a natural leader and people manager who helps to coach the team, driving individual performance and continual improvement. There is a strong emphasis on developing the team to work in a more autonomous way. You will quickly identify gaps in skill and work with the team to bridge these gaps
- As well as this, you will be great with systems, you'll be able to identify system improvements that can help to refine financial processes, whilst also making sure that the integrity of that information is of paramount importance
- You will perform Company Secretary duties and ensure that all regulatory and statutory requirements are met

About you;

- Ideally you will have **qualified (ACA)** (or equivalent) within **practice** and moved into industry, ideally Manufacturing, although an operation background is just as good
- You'll be used to working in a fast paced business and you will thrive on making decisions, improvements to both processes and team capabilities. Experience of developing and delivering through a finance team is essential
- You'll be solutions focused and see opportunity rather than issues
- Experience of working through difficult situations and improving business capability
- Practical, hands on experience of managing financial controls of a **£multi-million business**

Commercial in Confidence



Role Delivery

We envisage that this role should be delivered by 5-10 working days on site at our privately owned Derby based 3 acre site near the train station which is shared by both businesses.

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